

Accident Prevention and Safety Plan

GTI Systems, Inc.
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1. SIGNATURES

a. Plan Prepared By:

James Gray
Dir. Of Federal Services
(757)763-2479

b. Plan Approval:

Glen Miller
President/CEO
(757) 673-2479

c. Plan Concurrence:

Trent Lee
Project Superintendent
(757) 754-0042

2. BACKGROUND INFORMATION

- a. **Contractor:** GTI Systems, Inc.
820 Port Centre Parkway
Portsmouth, Virginia 23704
- b. **Contract #:** TBD
- c. **Project Name:** Seaport e
- d. **Project Description:** Navy Seaport-e support
- e. **Contractor Accident Experience:** GTI Systems, Inc. has an excellent safety record as reflected in its current EMR of 1.00.
- f. **Name and Safety Related Qualifications of Safety Officer:** Trent Lee is the designated CHSO for this project.
- g. **Qualifications of Competent and Qualified Persons:** Trent Lee and foremen will be the designated competent persons on this job-site.
- h. **Phases of Work:** AHA's will be required for Demolition, CMU Replacement, Temporary and Permanent Roofing Activities, Framing and Sheathing New Wall, Insulating, Waterproofing, and Plaster Repair.

3. SAFETY AND HEALTH POLICY STATEMENT

GTI Systems, Inc. believes that each employee is entitled to work in an environment free of conditions that could cause bodily harm.

The safety, health, and welfare of our employees while working on this project are a primary consideration of this organization. Working conditions will be maintained in a clean and orderly condition so as to encourage safe and efficient operations, and no employee shall be required or instructed to work in surroundings or under conditions, which are unsafe or dangerous to their health.

In addition to OSHA and Federal Regulations, GTI Systems and our subcontractors shall adhere to all applicable State and Local Safety Regulations, including EM 385-1-1 current edition.

To assist in providing a safe and healthful work environment for employees, customers, and visitors, GTI Systems has established a workplace safety program. This program is a top priority for GTI Systems, and its success depends on the alertness and personal commitment of all.

Each employee is expected to obey safety rules and to exercise caution in all work activities. The following is GTI Systems written safety policy:

ADOPTED: October 2008

EFFECTIVE: October 2008

POLICY STATEMENT:

It is the goal of GTI Systems, Inc. to eliminate all preventable accidents and to comply with all laws, regulations and recognized safe practices pertaining to employee safety and health. It is the intent of this written program to ensure that GTI Systems, Inc. meet the goal stated above and to clearly communicate the company's guidelines for the enforcement of its safety rules and regulations, and the use of personal protective equipment; and to emphasize its importance to the employee's welfare as well as that of the company.

POLICY GUIDELINES:

1. All GTI Systems Project Managers, Superintendents and Forman are to be familiar with the requirements of OSHA, EM-385-1-1 and GTI Systems written Accident Prevention Plan.
2. All GTI Systems Superintendents and Forman will maintain valid First Aid and CPR certifications. GTI Systems will assist in this by scheduling regular training sessions either in-house or with the American Red Cross and paying the fees for such training.
3. All job sites will consistently enforce the use of personal protective equipment, including, but not limited to:
 - a) Hard hats must be worn (correctly) at all times while in the construction area.
 - b) Appropriate eye protection must be worn at all times while in the construction area. The PPE assessment for eye protection shall be referred to for appropriate eye protection.
 - c) Hearing protection shall be worn when noise levels are equal to or exceed 85 decibels.
 - d) Leather safety shoes, with hard soles, shall be worn by all GTI Systems employees and subcontractors while on the job site. Further, boots shall be fully laced to provide proper support to the ankles.
 - e) Proper clothing shall be worn. No loose clothing, sleeveless shirts, shorts or sweat pants are allowed.
4. GTI Systems, Inc. will be ultimately responsible in ensuring employees are familiar with the hazards inherent in their work processes. However, employees have a responsibility to familiarize themselves with their work processes and identify any uncontrolled hazards created by this work. If

unsure of the proper safety procedures to be taken, employees shall contact the Project Superintendent for further guidance.

5. Employees shall report any unsafe conditions to their supervisor immediately. (See attached unsafe working conditions report.)
6. **All accidents and/or injuries are to be reported to the Project Superintendent immediately. Delays in reporting may result in denial of coverage by GTI Systems, Inc.'s insurance carrier.**
7. **The CHSO will report to the appropriate persons within the time frame specified in the Contract Documents.**

Prevention of Alcohol and Drug Abuse

Prevention of alcohol and drug abuse is of special importance to GTI Systems, Inc. To this end we have included discussions of the problems of drug and alcohol abuse in our ongoing safety meetings and indoctrinations. We also have a formal Drug Free Workplace Policy designed to help in the prevention of drug and alcohol abuse, and the accidents, which could result.

Drug Free Workplace Policy

GTI Systems, Inc. is firmly committed to the health and safety of our employees, the quality of our products and services, the efficient operation of our company and the health and safety of our customers and the public. The company considers the influence of drugs and alcohol in the workplace to be detrimental to our employees and to our continued growth and future success. That commitment is compromised when any GTI Systems employee illegally uses drugs, or uses alcohol on the job, comes to work under their influence, or possesses, distributes, or sells drugs in the workplace.

It is a violation of company policy for any employee to possess, sell, trade, or offer for sale illegal drugs, or otherwise engage in the illegal use of drugs or the use of alcohol on the job.

It is also a violation of company policy for anyone to report to work under the influence of illegal drugs or alcohol, or to use prescription drugs illegally.

These prohibitions apply to all employees, during work hours, while on job sites, and while operating company-owned, leased, or rented vehicles and equipment.

Drug and alcohol testing will be required in the event of all accidents/incidents, or where an employee's actions cause reasonable suspicion.

Disciplinary Policy

All employees must realize that rules of conduct are necessary for a safe and efficient operation. These rules are established to protect everyone on the site and will be enforced fairly and impartially.

The following actions by an employee can result in disciplinary action up to and including termination.

Class A Violations

One (1) violation of the following type (not all inclusive) may lead to immediate termination.

- Disregard of safety rules and/or other acts that endanger you and/or others.
- Willfully endangering the lives of others.
- Any horseplay.
- Insubordination, refusal to follow supervisor's instructions.
- Proof of fraud (an intentional act of deceit.)
- Falsifying company records.
- Possession of dangerous weapons or illegal drugs on company property, vehicles or job sites.
- Willful destruction of company equipment, property, or supplies.
- Consumption of alcoholic beverages on company property, vehicles, or job sites.
- Intoxication or under the influence of drugs while on the job.
- Absences for three (3) consecutive workdays and failure to properly notify your immediate supervisor.

- Unauthorized removal of company, client or their employee's property from the project.

Class B Violations

The following actions (not all-inclusive) call for a written reprimand, suspension and if repeated, may result in termination.

- Disregard for safety rules and practices.
- Failure to report injuries.
- Repeated absences or tardiness (repeated being defined as twice in a week, five times in a month or eight times in a year.)
- Loitering or wasting time during working hours.
- Poor work performance, both in quality and quantity.
- Violation of quitting time procedure or leaving work area prior to designed time.

4. RESPONSIBILITIES AND LINES OF AUTHORITY

- a. Responsibilities:** GTI Systems, Inc. is responsible for compliance with all OSHA laws and EM-385-1-1 regulations pertaining to construction activities, and those activities that fall under general industry. Additionally, subcontractors shall be required to comply with the safety requirements of their specific portion of the project. The following is a list of personnel who have direct responsibilities for safety on this project:

Safety Consultant – Bobby Wilson

GTI Systems Safety Consultant will be responsible for the overall review of contract plans and specifications. Her basic responsibilities are:

1. Reviewing plans and specification, formulating, and advising CHSO of any changes necessary to current safety processes;
2. Ensuring compliance with federal, state, and local safety regulations;
3. Establishing procedures designed to discover and correct unsafe acts and unsafe conditions before they cause accidents;
4. Identifying requirements for Personal Protective Equipment and clothing;
5. Analyzing risks and communicating effective controls to CHSO;
6. Prepare and submit safety-related submittals.

Project Manager – Trent Lee

In the planning stages of a construction project, the Project Manager is in the position to analyze the phases of work and recognize the potential for personal injury or property damage. During performance of the project, the Project Managers are again poised to foresee upcoming risks for loss. The planning phases are the best, most cost-effective and beneficial time to analyze risks and implement controls. Not all risks will be accounted for, but the ones that are can be evaluated for risk control techniques and the costs associated with these techniques. The Project Manager is responsible for the following:

1. Analyzing specifications and involving the CHSO early on to identify risks and determine controls;
2. Reviewing safety efforts of Project Superintendents and correcting unsatisfactory performance;
3. Complying with safety requirements of the job site;
4. Allocating funds to support the safety efforts of the job site; and
5. Assisting in resolving problems with subcontractors who violate safety requirements.

Field Accident Prevention and Safety Officers (CHSO/Project Superintendent) – Trent Lee

GTI Systems, Inc.'s Project Superintendent will be on site daily and will serve as our Field Accident Prevention and Safety Officer. The Field Accident Prevention and Safety Officer, at his sole discretion, has the authority to direct a work stoppage for any safety reason. He will then take whatever action is deemed necessary to correct any dangerous conditions. The Field Accident Prevention and Safety Officer's responsibilities will include, but are not limited to:

1. Displaying leadership in the safety activities of the project and ensuring compliance by all personnel with the accident prevention procedures and policies in this program;
2. Coordinating with the employees and sub-contractors on matters relating to work site activities, existing or planned, to ensure adequate consideration is given to the prevention of accidents and injuries;
3. Familiarity and compliance with federal, state, and local safety regulations;
4. Conducting weekly safety meetings with employees at the job site;
5. Enforcing all safety standards with GTI Systems, Inc. employees and subcontractors, and any other individuals entering the job site;
6. Performing the initial accident investigation after an accident, and completing the proper reports;
7. Making daily inspections of the work areas for unsafe practices and conditions and ensuring corrective actions are taken to abate hazards;

8. Encouraging employees to report unsafe conditions and unsafe work practices;
9. Providing initial indoctrination for new GTI System employees and existing GTI Systems employees first entering the work site;
10. Conducting weekly and monthly safety meetings; and
11. Following up on "OPEN" issues as a result of inspections and providing written confirmation that these issues have been resolved.
- 12. Leading by example and complying with all job site safety requirements**
- 13. Informing the Project Manager or his/her assistant of unsafe conditions or acts resulting from subcontractors or employees not within their realm of supervision;**
- 14. Conducting preparatory meetings and AHA's with employees under their supervision to discuss hazards of the job tasks and means and methods of controlling these hazards;**
- 15. Training employees under their supervision on the basic hazards of their jobs and the means and methods of controlling these hazards;**
- 16. Serving as the competent person on specific job tasks under their control such as excavation, etc.**

Employees

Each employee has a responsibility for his or her own safety, as well as a responsibility to his/her family, co-workers, the community, and to his or her employer. Employees are responsible for:

1. Complying with all company rules including the Safety Policy and all federal, state, and local regulations;
2. Following instructions from their supervisors;
3. Using Personal Protective Equipment and clothing;
4. Reporting all accidents and injuries immediately;
5. Knowing their exact duties in case of fire or other catastrophe; and
6. Reporting all unsafe conditions to their supervisor.

b. Lines of Authority: The lines of authority for the management levels of this project consist of the following: The Superintendent/CHSO, Trent Lee reports directly to the President, Glen

Miller. All Sub-contractors and employees report directly to GTI Systems, Inc
Superintendent, Trent Lee. Safety Consultant reports to Glen Miller and Trent Lee.

5. SUBCONTRACTORS & SUPPLIERS

- a. **Controlling and Coordinating with Subcontractors and Suppliers:** The Project Superintendent will control and coordinate with subcontractors and suppliers on phases of work, scheduling, delivery of materials, and etc. This will be accomplished through weekly safety and coordination meetings.

- c. **Safety Responsibilities of Subcontractors and Suppliers:** All subcontractors will be responsible for meeting the requirements of this accident prevention plan and all applicable OSHA and Corps of Engineer Manual EM 385-1-1 standards.

Subcontractors will be responsible for following this plan only in its entirety.

A subcontractor found to be in violation of any safety policy or regulation will first be given a verbal warning; the second warning will be written; and further non-compliance may result in employees or supervisors being removed from the job site or termination of the subcontract.

NOTE: SUB-CONTRACTORS FOR THIS PROJECT ARE:

TBD

6. SAFETY TRAINING AND INDOCTRINATION

- a. **Safety Topics for Indoctrination:** Before any GTI Systems, Inc. employee begins work on this job site, they will be instructed on the specific requirements of this accident prevention plan, which include all specific issues addressed in this plan. New employees shall be instructed on all areas of the job specific accident prevention plan.
- b. **Mandatory Training for Project:** Mandatory training on this project shall consist of the requirements specified in each specific safety and health plan in Section 12 for those employees who are performing job tasks that expose them to the hazards for which the plan was developed. Recurring training will also be covered in these plans. CPR/First Aid

qualifications shall be maintained by the Project Superintendent. As the job site personnel are selected for this job, copies of their CPR/First Aid qualification cards shall be provided. Documentation of training for forklifts, cranes, confined space, excavation competent person, fall protection, powder actuated tools, etc. shall be provided upon request as applicable.

Additionally, GTI Systems requires all field management personnel (project managers and superintendents) to be certified in a minimum of an OSHA 10-Hour Construction Safety Course.

- c. **Emergency Response Training:** Employees on the job site shall be educated on the “Emergency Response Plan” in Section 12.
- d. **Supervisory and Employee Safety Meetings:** Additionally, a supervisors’ meeting, including any subcontractors, shall be held prior to work commencement and as needed as the project progresses. At these meetings, past activities shall be reviewed, planning will be discussed for future operations and safe-working procedures will be outlined.

A weekly Tool Box Safety Meeting will be held throughout each project. It will be conducted by the Field Accident and Safety Officer/Superintendent and will cover safety in general as well as topics specific to each project. A copy of the safety meeting sign-in sheet and topic sheet shall be submitted upon request. Any subcontractor not attending GTI Systems, Inc.’s weekly safety meeting **must turn in their sign in sheet and topic coverage to GTI Systems, Inc’s superintendent to be maintained on file.**

- e. **First Aid/CPR Qualified Individuals:** Trent Lee will be responsible for GTI systems requirement and each subcontractor on site will be required to have at least one other individual trained. (certifications will be obtained on site and turned in with Preparatory Phase Meeting Documentation.

7. Safety and Health Inspections

- a. Inspection Requirements:** The Project Superintendent/CHSO, Trent Lee, will conduct weekly safety inspections. Safety Consultant, Bobby Wilson will conduct inspections as needed.

Inspection Records

Records of safety inspections will be maintained on site. Entries will include as a minimum:
(Inspection Form Included)

1. Company Name
2. Date
3. Inspector Name
4. Description of Inspection
5. Notes
6. Violations
7. Names of Violators
8. Corrective Action

If a hazardous condition is not able to be immediately corrected, a “Danger” tag shall be attached on the equipment having the unsafe condition, or as close as possible to the unsafe condition (if equipment does not play a part in the hazard) to warn personnel of the condition and the corrective actions that must be taken prior to continuing operations. The Project Superintendent will be responsible for ensuring corrective action is taken as directed, and they shall reply in writing to the President/CEO as to the corrective actions taken. After the Superintendent has ensured the unsafe condition no longer exists, he/she may remove the “Danger” tag. **NOTE: ONLY THE SUPERINTENDENT SHALL BE ALLOWED TO REMOVE THE DANGER TAG PLACED FOR THIS PURPOSE.** Employees who take it upon themselves to remove a tag placed by the Superintendent or other supervisor, shall be subject to GTI Systems, Inc.’s disciplinary policies and will automatically receive a written reprimand.

Equipment Inspections

It is the responsibility of the equipment operator to perform an inspection daily prior to equipment being put in service. Any deficiencies noted will be corrected before the equipment is used. (Sample inspection form included.)

b. External Inspections: TBD

8. SAFETY AND HEALTH EXPECTATIONS, INCENTIVES AND COMPLIANCE

a. **Safety and Risk Management Goals:** The ultimate safety and risk management goal of GTI Systems, Inc. is to nullify accidental loss of any kind. Everything in our power will be done to minimize the potential for accidental loss, especially loss due to injuries and property damage. “Zero Accidents” is the ultimate goal. To briefly summarize, the following are some of GTI Systems, Inc.’s “Big Picture” goals for safety and risk management:

1. Reduce and maintain lost workday injury rates below 1.0 .
2. Maintain workers’ compensation experience modification rating below 1.0 (current rating is 1.0).
3. Control the potential for serious financial loss due to OSHA, EPA, or other regulatory agency fines.
4. Control the potential for serious financial loss due to loss of contracts over safety issues.
5. Ensure all property and casualty insurance rates are reasonably maintained by controlling the potential for loss due to any covered exposures (ie: vehicle accidents, stolen equipment, property damage to third parties, and etc.)

To meet and exceed these goals, GTI Systems constantly evaluates its exposures to accidental loss and pursues the most effective and economic controls available to minimize losses and lessen the number of accident/incidents.

- b. **Policies for Non-Compliance with Safety Standards:** Employees will be given one (1) written warning by the Project Superintendent. Second infractions, or violations noted by the Project Superintendent, or Executive Staff, will result in the employee being given a three day suspension from work without pay. Any further violations will result in termination of employment.

- c. **Accountability Procedures:** Project Superintendent will be held responsible for any and all safety violations on their projects. Superintendents will be held accountable for safety infractions committed by the employees within their work crews. Following identification of hazards or violations, a reasonable amount of time will be given in which to correct the violations. Failure to correct the violations or repeated violations of the same type will result in a written reprimand being issued.

9. ACCIDENT INVESTIGATION AND REPORTING

- a. **Exposure Data:** The Superintendent, Trent Lee, shall complete exposure data on the daily report.

- b. **Accident Investigations, Reports and Logs:** All accidents will be documented in accordance with OSHA and Worker's Compensation law requirements. (OSHA 300 log, Employer's First Report of Accident, etc.) In addition, a thorough investigation of each incident will be performed. A company accident report will include the description of the accident, the recommended action to prevent a recurrence, and the corrective action taken as well as the CSIR which is required by the Contracting Office. If an employee is sent to a doctor for treatment, a release will be obtained from the doctor on the date of treatment stating either (1) employee is not fit for work; (2) employee is fit for light duty; or (3) the employee is fit for work. A copy will be attached to the accident report. CSIR report to be turned into ET as soon as possible but not later than the day after accident occurs.

A CSIR report will also be filled out for any incident involving damages of \$2,000.00 or more.

- c. **Accident Notification:** Trent Lee will notify Engineering Tech, Ray Barnhill, by phone immediately in the event of any major accident occurs.

10. MEDICAL SUPPORT

a. Medical Action Plan

**Nearest Medical Facility for
treatment of minor injuries:**

Nearest Hospital Location

**Nearest Medical Facility for
treatment of severe injuries:**

Nearest Hospital Location

Emergency Medical Service Phone Number: 911

In the event of a serious injury on the job, all necessary medical and emergency procedures will be followed. This will include providing first aid, CPR, and /or transportation to the nearest medical facility, depending on the severity of the injury.

First Aid Kits appropriate for the number of employees that may be on the job site will be located in the jobs ite trailer and 1st aid will be provided by Trent Lee or subcontractor 1st aid/CPR trained representative for all minor first aid only accidents.

11. PERSONAL PROTECTIVE EQUIPMENT (PPE)

Personal Protective Equipment that is required for this project are as follows:

- a. Hard Hats
- b. Safety Glasses
- c. Leather Safety Boots
- d. Gloves when required
- e. Any other PPE required by MSDS or Hazard.

Note: See attached PPE assessment form for additional assessment of required PPE. Trent Lee or Bobby Wilson will be responsible for determining any additional PPE requirements as project proceeds.

Personnel will be trained by their employer on proper use of PPE and documentation from the employer will be required for all employees working on this site. If at any time an employee is not using or not properly using PPE provided retraining will be provided by the competent person on site. Any further misuse of PPE will result in disciplinary action up to and including removal from site of employee involved in violations.

12. SPECIFIC PLANS, PROGRAMS AND PROCEDURES

The following is an index of plans submitted per specifications and as part of GTI Systems, Inc.'s ongoing safety activities:

- a.** Hazard Communication / MSDS
- b.** Emergency Response Plan
- c.** Contingency for Severe Weather
- d.** Health Hazard Control – Silica Control
- e.** Confined Space Entry
- f.** Confined Space Entry Rescue
- g.** Lockout/Tagout
- h.** Demolition
- i.** Drug and Alcohol Prevention Plan
- j.** Fall Protection
- k.** Scaffolding
- l.** Electric
- m.** Excavation

13. COMPLIANCE INFORMATION

Flammable Liquid and Compressed Gas Storage/Use

Flammable liquids shall only be stored in approved flammable liquid safety cans that have self-closing spouts. Any connex boxes or other temporary structures or cabinets shall used to store flammables shall be conspicuously marked as “Flammable – Keep Fire Away.” Oxygen bottles and fuel gases in storage shall be at least 20 feet apart or separate d by fire rate d barriers.

All flammable liquids transported to and/or stored on the job site, will be kept in proper containers with obvious labels as to the contents.

NO SMOKING signs will be placed around all fueling or storage areas.

All compressed gas cylinders will be stored in the upright position and secured from accidental displacement. Valve caps will be installed during storage and oxygen and fuel tanks in storage shall be separated at least 20 feet or by a fire rated wall. Oxygen and fuel tanks for use in gas welding shall be equipped with flashback protection and check valves.

It is the policy of GTI Systems, Inc. to promote and keep a well-organized and clean work site. It is our belief that this will result in fewer accidents, higher production, and a generally safer working environment.

Housekeeping

It is the policy of GTI Systems, Inc. to promote and keep a well-organized and clean work site. It is our belief that this will result in fewer accidents, higher production, and a generally safer working environment.

Thorough housekeeping will be required da ily during the life of this contract. All debris generated, excluding hazardous materials or hazardous waste, shall be cleaned up and stored in dumpsters or our trailer until transported off site for proper disposal.

All stairways, passageways, gangways, and access ways will be kept free of material, supplies, debris, and obstructions at all times.

Housekeeping will be included in safety inspections and reports.

Sanitation

Drinking water will be obtained from municipal water supplies and be dispensed from polyethylene-insulated coolers as are commercially available. Trash containers will be provided for disposal of cups.

Construction Equipment

Only personnel who have been trained and deemed to be competent shall be authorized to operate construction equipment. Back up alarms and seat belts will be required on all equipment. Rollover protection will be installed on required equipment in accordance with OSHA. All machinery and mechanical equipment will be inspected and certified to be in a safe condition prior to being placed in service. When vehicles, such as box trucks and stake bed trucks, and construction equipment are being backed in areas where obstructions such as trees, poles, buildings, transformers, and etc. are present, a spotter shall be used to guide the vehicle/equipment operators and ensure the area behind the vehicle/equipment remains clear.

Security

During the life of this contract GTI Systems, Inc's personnel shall conform to all security requirements as set forth during the Pre-construction briefing. Our personnel shall be made aware of these requirements at our pre-construction safety indoctrination meeting before beginning work on site.

Parking and Office Locations

Vehicles and equipment will be parked in the designated Contractor Mobilization Area. Employees will only be allowed to park personal vehicles in designated areas.

Motor Vehicle Safety

While working on this project our employees, subcontractors and suppliers will abide by regulations governing safe operations of motor vehicles. Discussions on this topic will be held at our indoctrination meeting and periodically at weekly tool box meetings.

Hot Work Procedures

Hot work permits will be obtained on a daily basis or as station rules require. The hot work permit will be obtained by contacting the activity Fire Chief prior to commencement of hot work operations.

Public Safety Considerations

When our operations might constitute a danger to the public, we will install barricades, fences, or other barriers to the work area. These will be supplemented by signs designating the dangers, which would be encountered inside the work area. In any event, signs designating the "*Hard Hat Area*" will be posted. This area includes the laydown area and all areas within the confines of the construction area. No personnel, including those of other Contractors/ Subcontractors, or Inspectors will be allowed in designated work areas unless all safety equipment (i.e. safety glasses, hard hat, safety shoes and hearing protection, when required) is in use.

Barricades shall be large enough to ensure user activity personnel and any public visitors shall not pass under or around and enter the designated work area. Roped off work areas shall be moved as necessary as work progresses.

First Aid Procedures and Equipment

In accordance with the EM 385-1-1 there will be at minimum two (2) personnel on each project that have current First Aid/CPR qualifications. Each job-site will maintain, fully stocked, one (1) sixteen unit first aid kit for every 25 employees. These kits shall comply with OSHA standards outlined in 29 CFR 1910.151, 29 CFR 1926.50 and the Corps of Engineers Safety and Health Requirements Manual EM 385-1-1. All Sub-contractors shall be required to follow these regulations and show proof of training to the Corporate Safety Director.

Fire Prevention and Protection Procedures

In accordance with all OSHA 29 CFR 1926.150 and 29 CFR 1926.351 regulations and the EM 385-1-1, a survey must be done by designated authority and when unusual fire hazards exist, additional protection shall be provided and required.

For each welding or torch cutting area there will be a separate fire extinguisher readily available. Prior to any of these activities being performed, a hot work permit will be requested and obtained from the designated authority.

After work is complete, a fire watch will be assigned for a minimum of one (1) hour.

Any area that has flammable, combustible or oxidizing material storage will be conspicuously posted with No Smoking or Open Flames within 50 Feet Signs.

(NOTE: All fire extinguishers will be fully charged and have current inspections.)

14. Activity Hazard Analysis

NOTE:

Activity Hazard Analysis will be done and reviewed during the preparatory phase of quality control.